KUARIO

XPP

KUARIO Print User Manual

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Introduction

KUARIO Print allows you to print from a Windows / macOS / Linux PC.
These print jobs can then be physically printed by a KUARIO enabled device.

This manual will explain installation and usage of KUARIO Print on Windows, macOS and Linux computers.

Please enjoy the easy usage of KUARIO Print,

The KUARIO-team

Requirements

Requirement	Specification
OS Support	Windows, macOS (ARM/x64), Linux (Ubuntu/Debian).
Connectivity	Active Internet connection for cloud upload.
Auth Options	SSO (Apple, Google, Microsoft), Institution, or KUARIO Account.

KUARIO Print: Quick Start Guide

KUARIO Print allows you to print from a Windows, macOS, or Linux PC to any KUARIO-enabled device.

1. **Installation Overview**

- Download: Get the installer for your specific OS (Windows, macOS ARM/x64, or Linux Ubuntu/Debian) from the KUARIO website.
- Driver Setup: After installing the application, you must click the green "INSTALL KUARIO PRINTER DRIVER" button to enable printing from other apps.
- Mode Selection: * Private: Choose this for your personal computer to stay signed in.
- Public: Choose this for shared spaces (like libraries) so your login isn't stored.

2. **How to Print**

- There are two ways to send your documents to the cloud:
- Drag & Drop: Open the KUARIO Print app and drop supported files (PDF, Word, Excel, Images, TXT, RTF) into the "UPLOAD DOCUMENTS" area.
- Print Command: Use CTRL + P (Windows/Linux) or Command + P (macOS) within any document and select KUARIO Print as your printer.

3. **Collection**

- Go to any KUARIO-enabled MFP.
- Log in using your QR code or username/password.
- Select your job from the print list and release it.

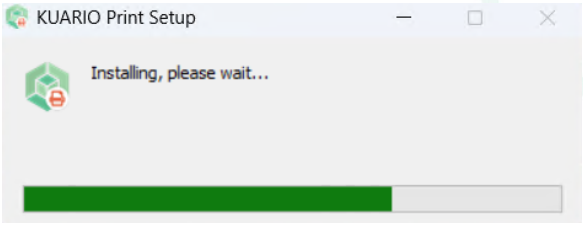
Installation for Windows

Go to [KUARIO || KUARIO Print download] and download the installation file for Windows.

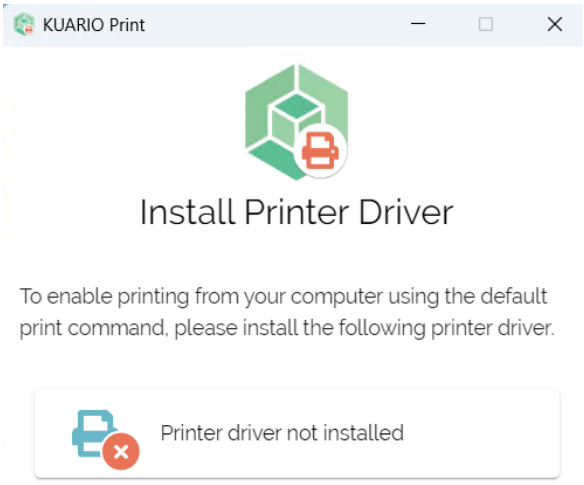
Double-click the installation file.

Follow the on-screen instructions.

The KUARIO Print application will be installed.



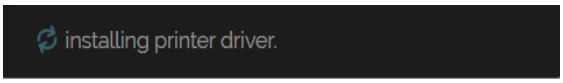
After installation, the KUARIO Print pop-up will appear with the message that the Printer Driver should be installed.



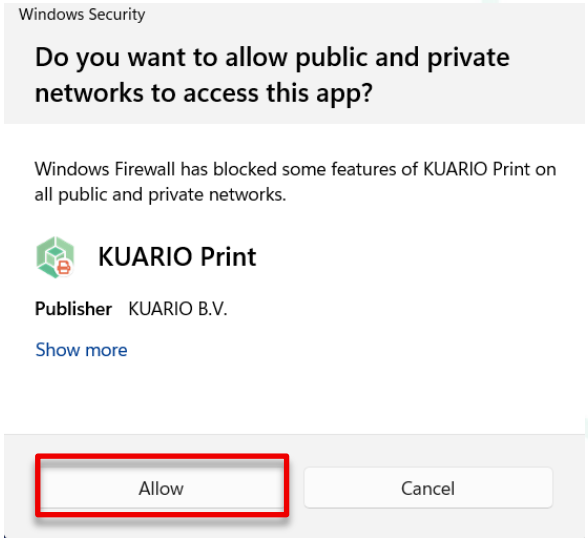
Click the green button at the bottom to install the Printer Driver. Please note that local Administrator permissions are required.



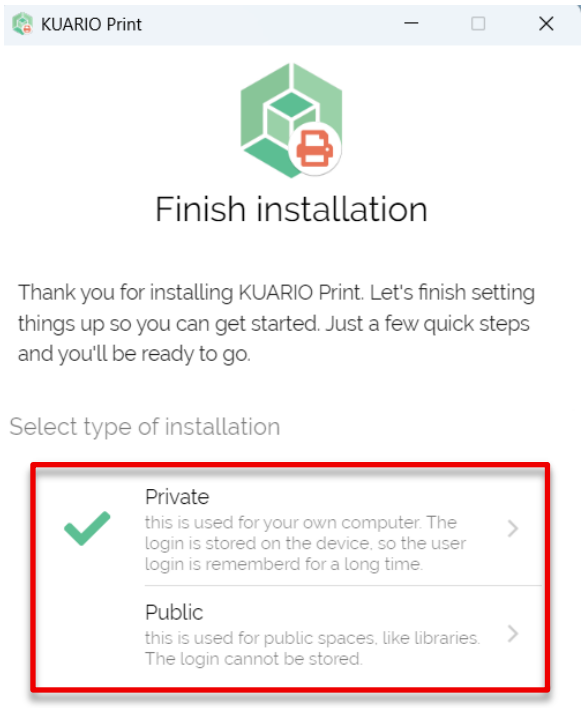
The installation of the Printer Driver will start.



Please Allow KUARIO Print to allow public and private networks to access the app.



The next step is to select the type of installation: Private or Public.
When KUARIO Print is used on a Public accessible computer, please select Public. Otherwise leave the setting on Private.

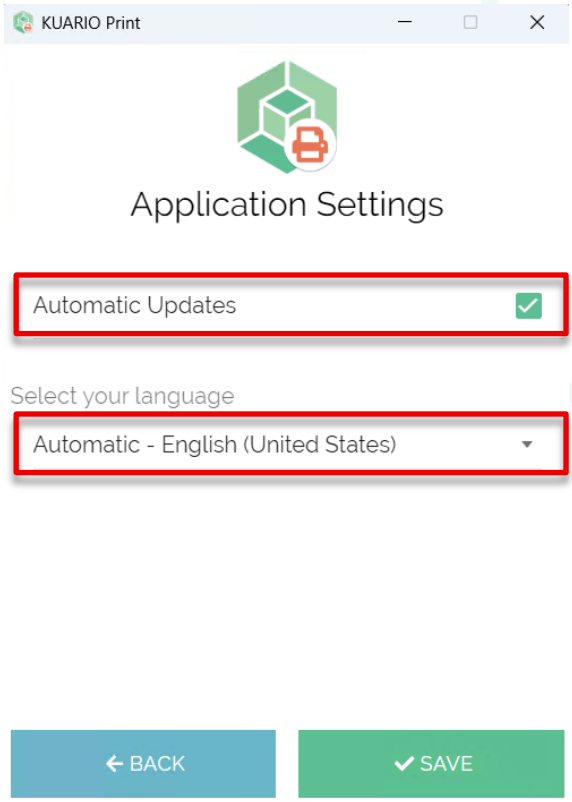


Click -> NEXT

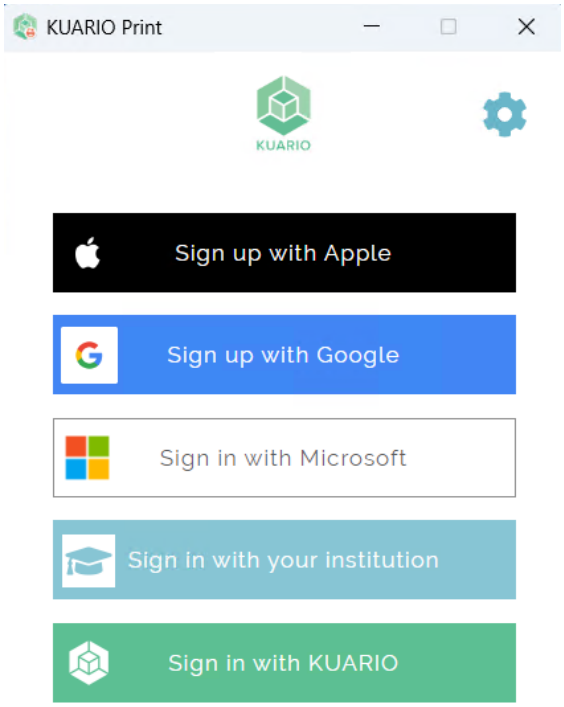


The options for Automatic Updates and Language selection appear.

Please select your appropriate language and click on SAVE.



The installation is now complete, and the Sign-in screen will be shown.

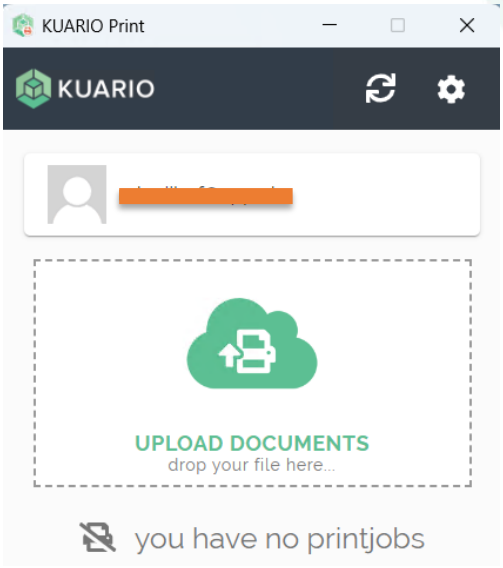


Using the application (Windows)

Before using KUARIO Print, you will need to sign in with your KUARIO Account.

You can use the SSO (Single Sign-On) options for Apple, Google and Microsoft accounts. Or, if you use an Institution account, sign in with your institution. Lastly, if you created a KUARIO Account with username and password, login with KUARIO.

Once signed in, the **UPLOAD DOCUMENTS** screen will be shown.

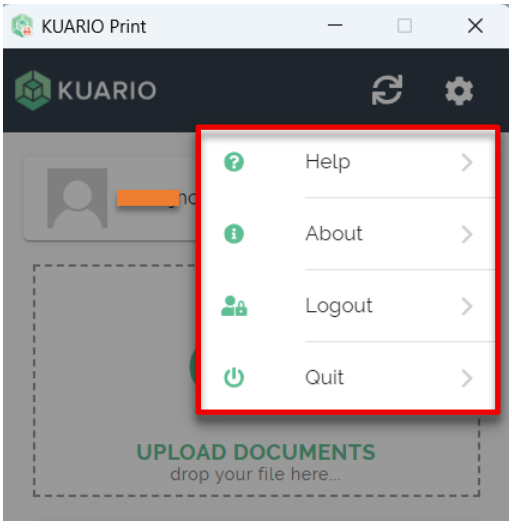


Supported Document formats can easily be dropped in the **UPLOAD DOCUMENTS** area.

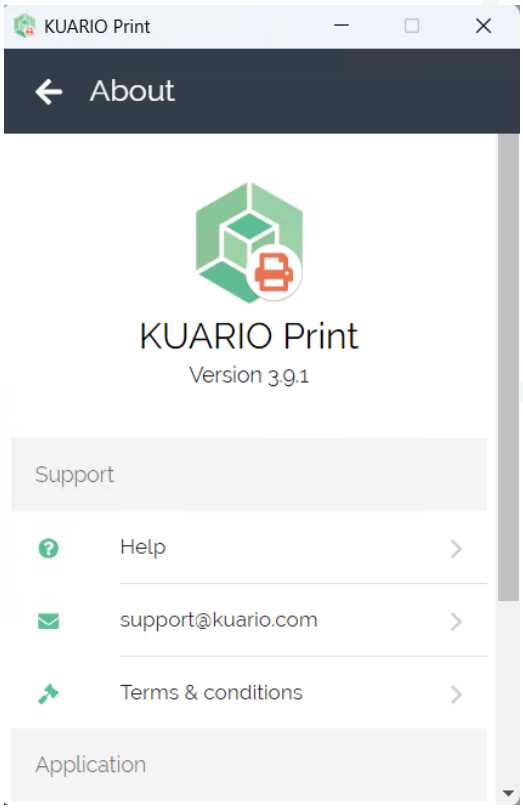
Supported formats for KUARIO Print are:

- PDF
- Microsoft Office document formats (Word, - Excel, Powerpoint etc.)
- Image formats (ie. jpeg, png, bmp)
- TXT, RTF

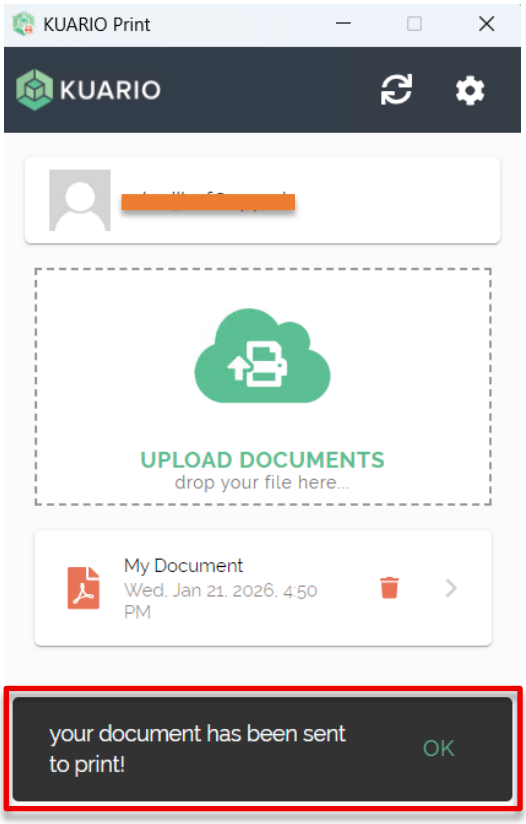
The Settings cogwheel in the top right corner allows you to access the **Help** and **About** sections and **Logout** or **Quit** the application.



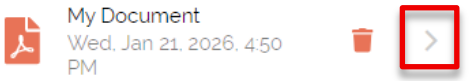
The About option allows you to see the Version, read the Terms & Conditions and send us an E-Mail in case of support questions.

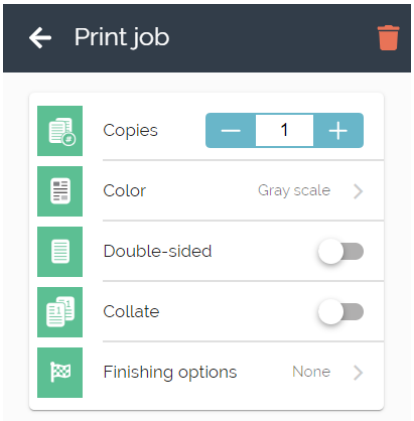


After dropping in a document, confirmation will be shown.



The Right arrow symbol next to the document name allows you to adjust Print Options.



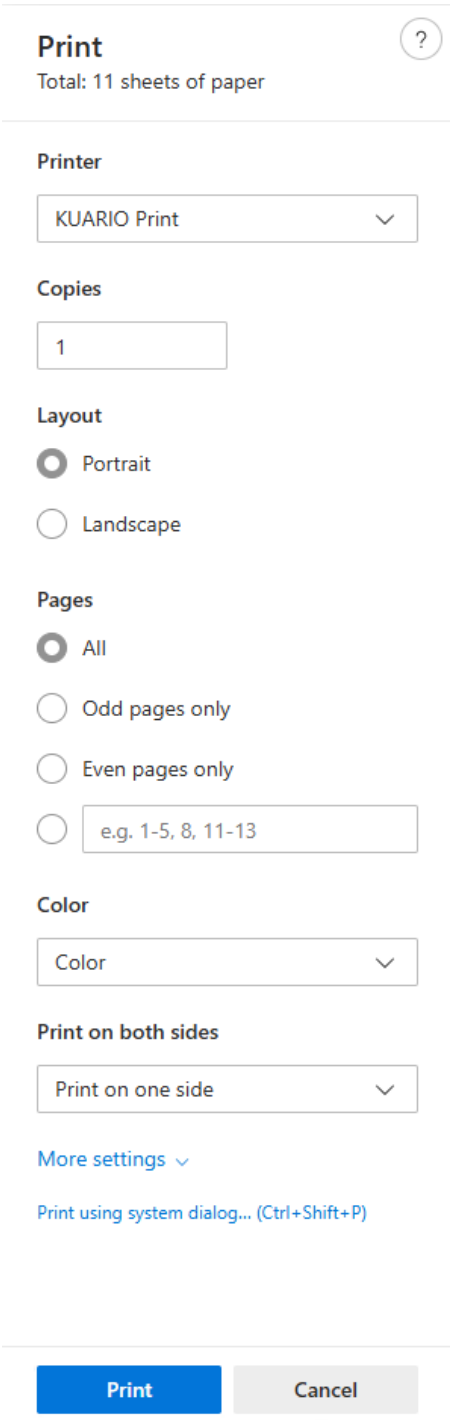


The available options are:

- Delete Job (bin icon)
- Number of copies
- Color or Gray Scale
- Double sided or Single sided
- Collate yes/no
- Finishing Options -> None, Single staple, top left | Two staples, left side | Double punch, left side | Quad punch, left side.

Printing

KUARIO Print allows two ways of printing: Drag & Drop the document into the **UPLOAD DOCUMENTS** area of the application, or the print menu from within the document (CTRL + P).



From within the **Print** dialog box, please select 'KUARIO Print' as the Printer.

The Default settings of the print job are available:

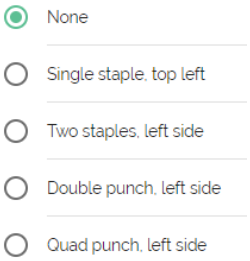
- Number of Copies
- Layout (Portrait or Landscape)
- Number of pages
- Color or Black and White
- Simplex or Duplex printing
- Paper size
- Scale (%)

Once the document is printed, it will be available in the KUARIO Print application and Collate and Finishing options can be adjusted *.



The KUARIO Print finishing options are:

- None
- Single staple top left
- Two staples, left side
- Double punch, left side
- Quad punch, left side



* Finishing options vary depending on hardware configuration.

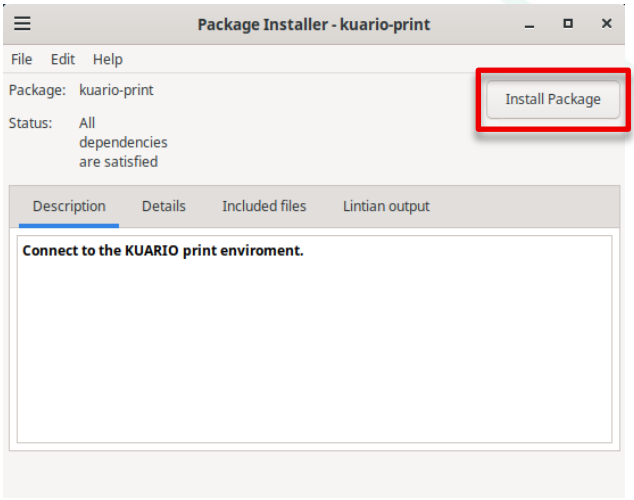
Installation for Linux (Ubuntu or Debian x64)

Go to KUARIO || KUARIO Print download and download the installation file for Linux.

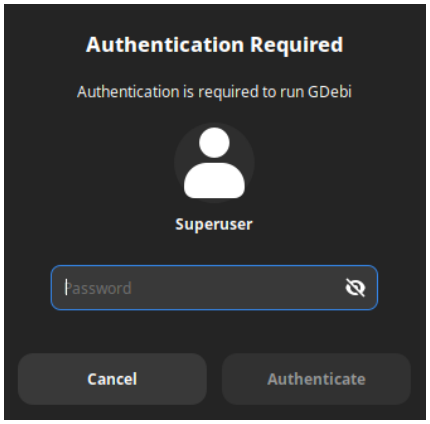
Double-click the installation file.

Follow the on-screen instructions.

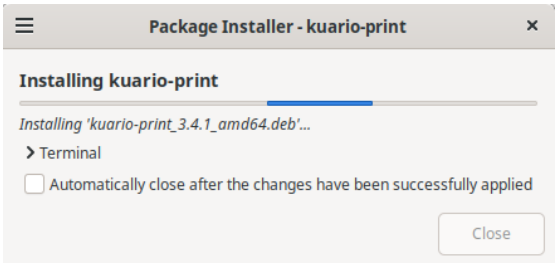
The **Package Installer – kuario-print** window appears. Click 'Install Package'.



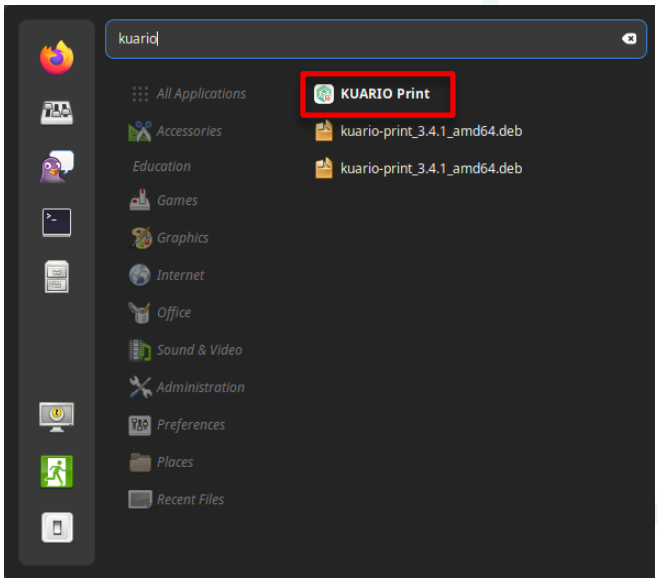
Enter the Superuser password.



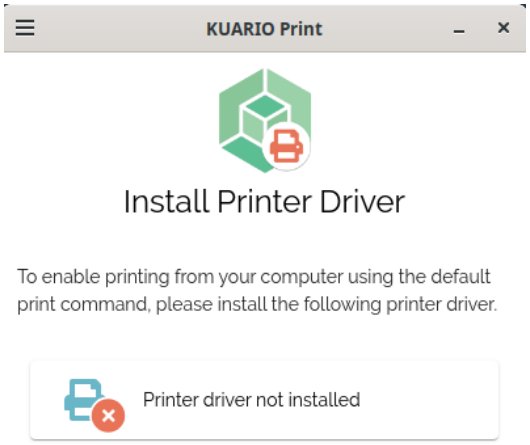
KUARIO Print will be installed.



Next, start KUARIO Print from the Menu.

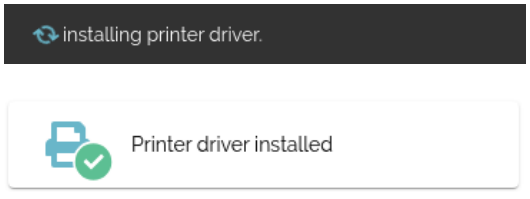


The Install Printer Driver popup is shown. Click 'INSTALL KUARIO PRINTER DRIVER'.

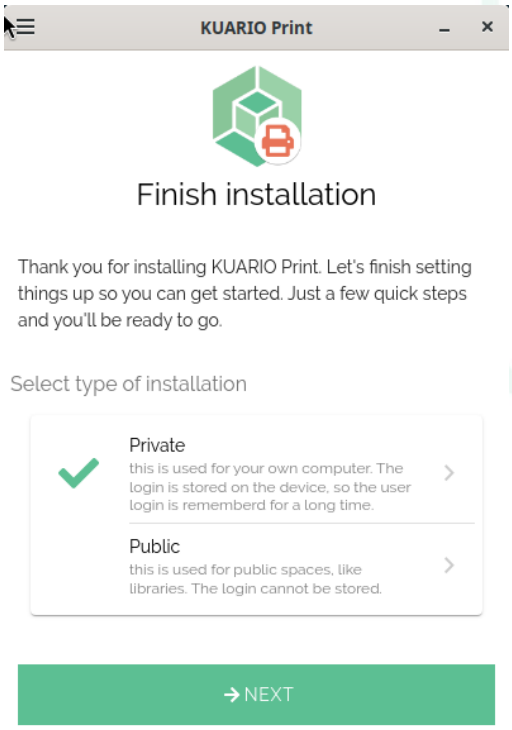




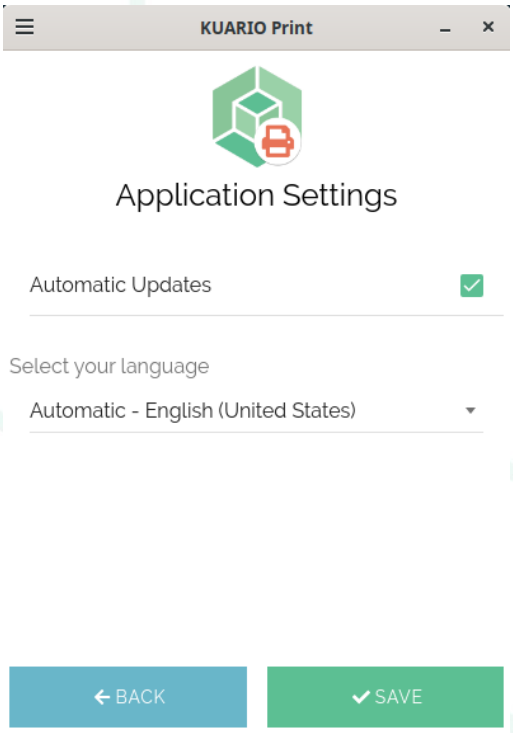
After entering the Superuser password, the printer driver will be installed.



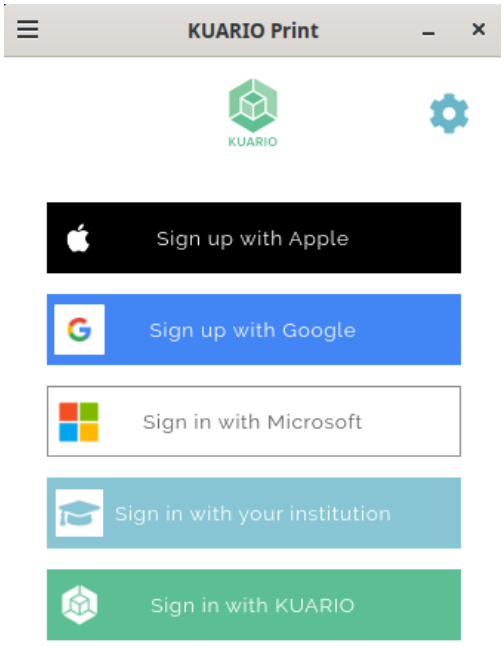
Leave type of installation to Private and click -> NEXT



Select your preferred language click on ✓ SAVE

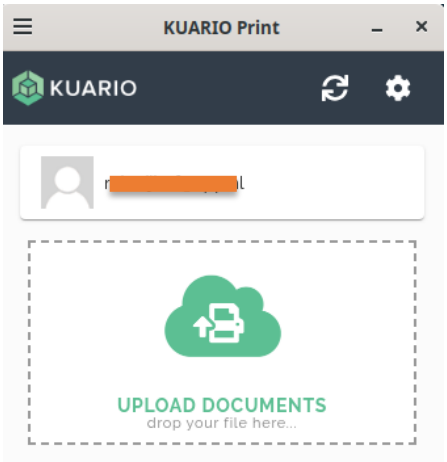


The sign-in screen will appear.

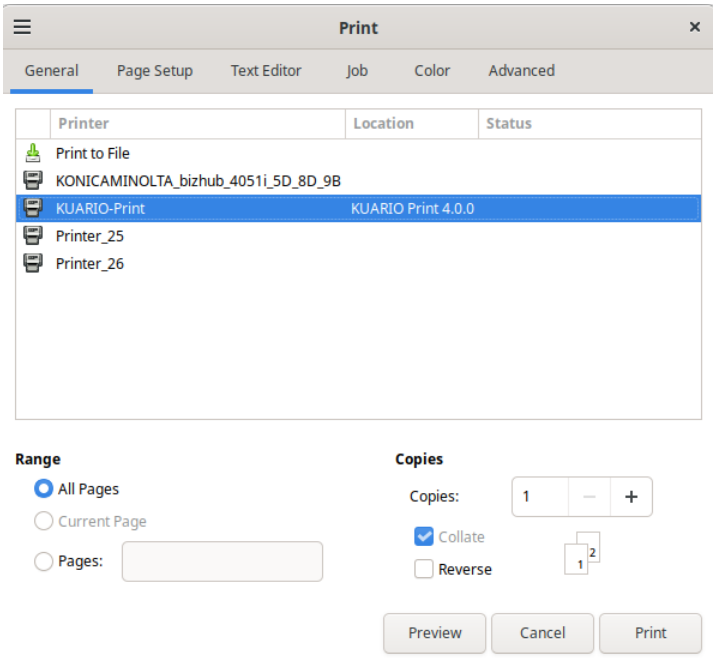


Using the application (Linux)

Once signed in, the **UPLOAD DOCUMENTS** screen will appear.



Printing is now possible by dragging in a supported document format or by choosing the KUARIO-Print printer in the Print dialogue within an application (CTRL+P).

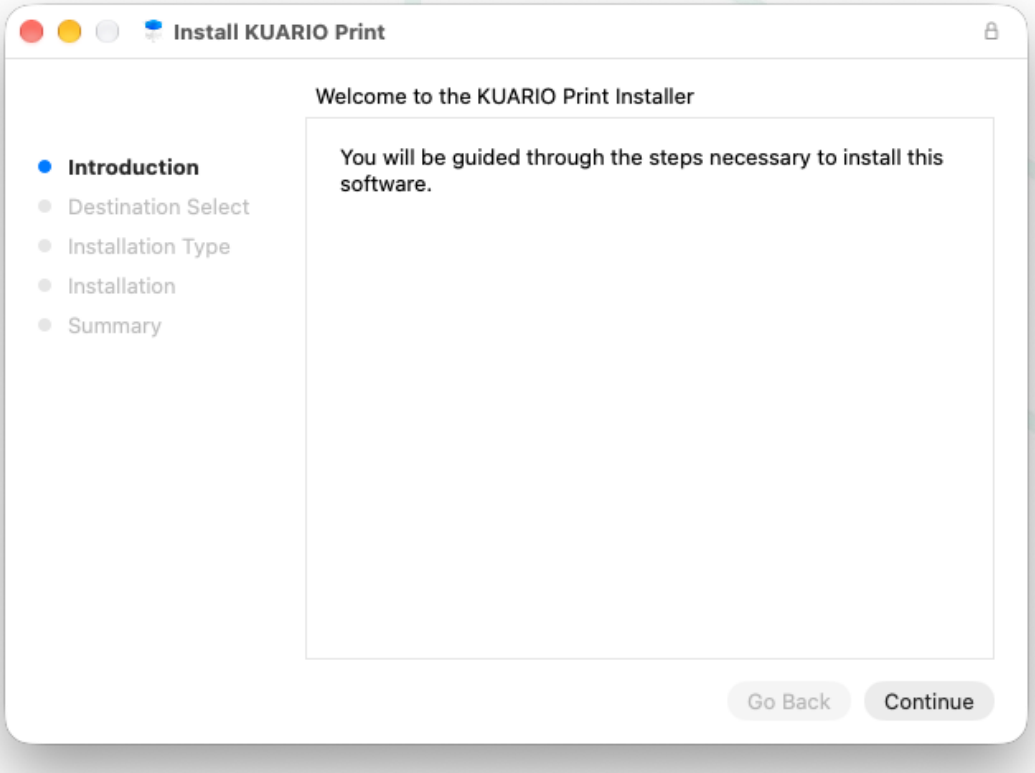


Installation for macOS

Go to KUARIO || KUARIO Print download and download the installation file for macOS (x64 or ARM, depending on your hardware configuration).

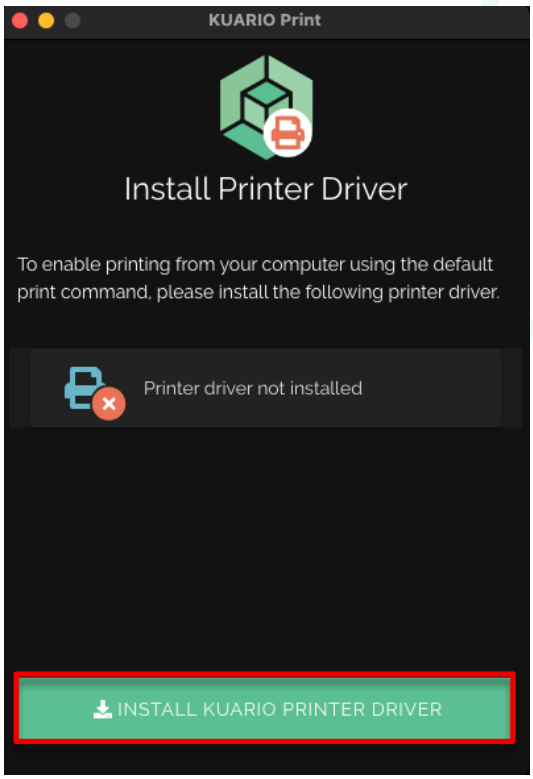
Double-click the installation file.

The KUARIO Print installation will start.

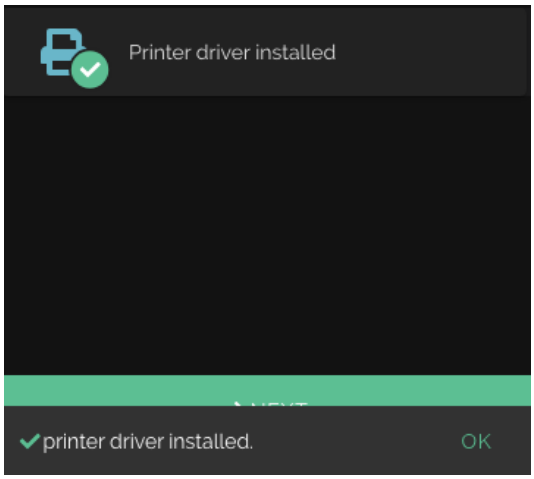


Follow the steps of the install wizard on the screen to install the application.

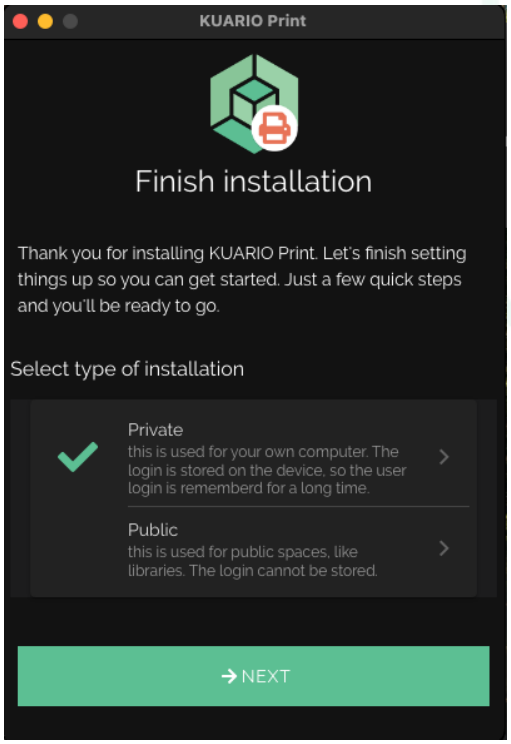
The application will be installed. When finished, the Install Printer Driver screen appears.



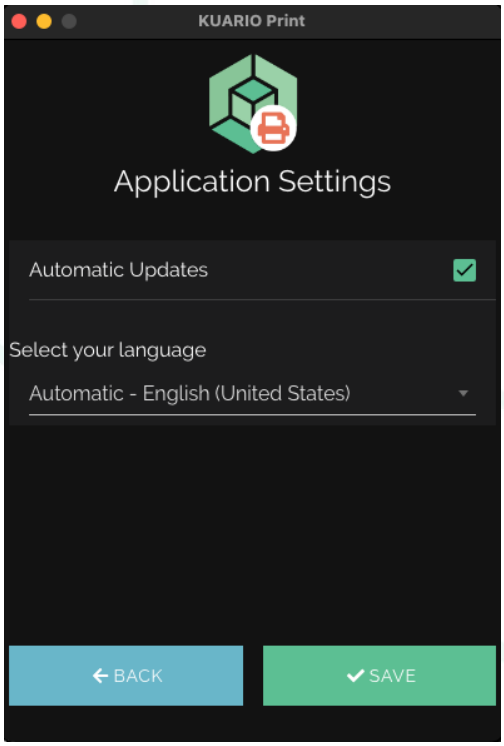
Click on the green button to install the KUARIO Printer Driver.
The Printer Driver will be installed and is then ready for use.



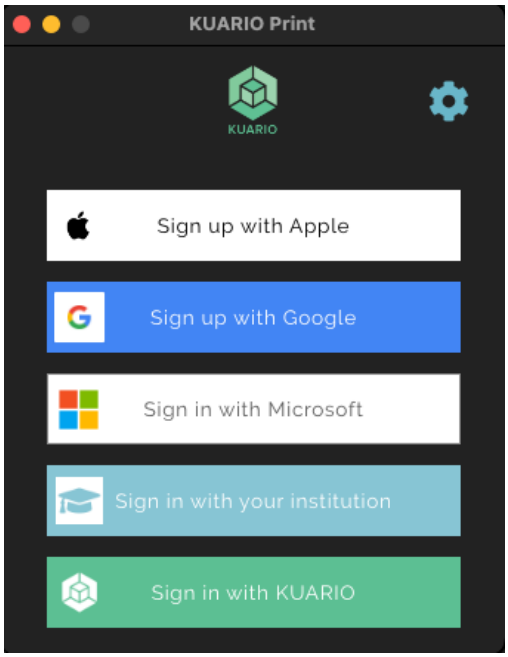
Leave the type of installation on Private and click -> NEXT



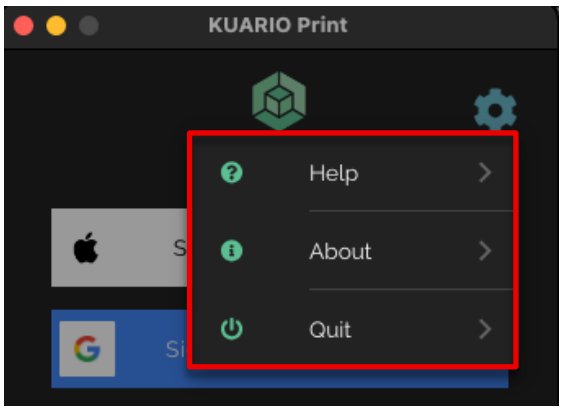
Choose your language and finish setup by clicking on ✓ SAVE



The Sign-in screen will appear.

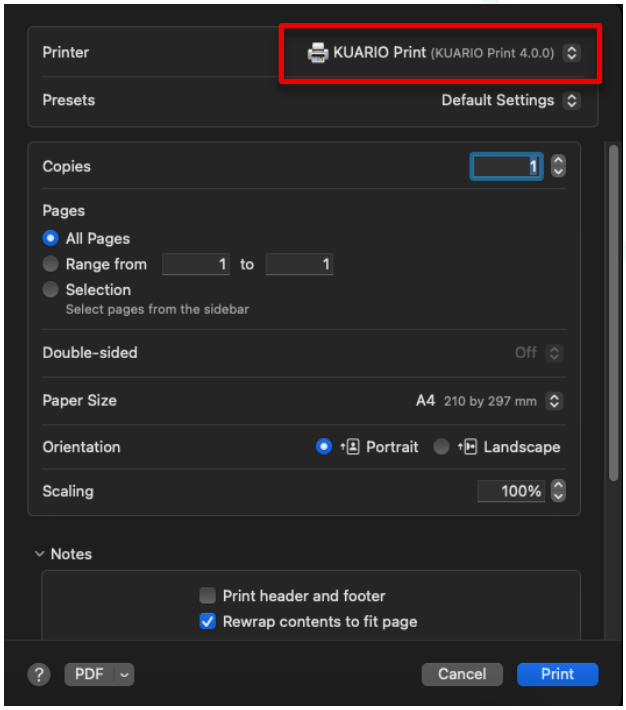


The settings cogwheel will allow you to access ❷ **Help** and ❶ **About** and ⏻ **Quit** the application

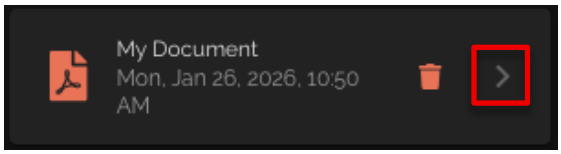


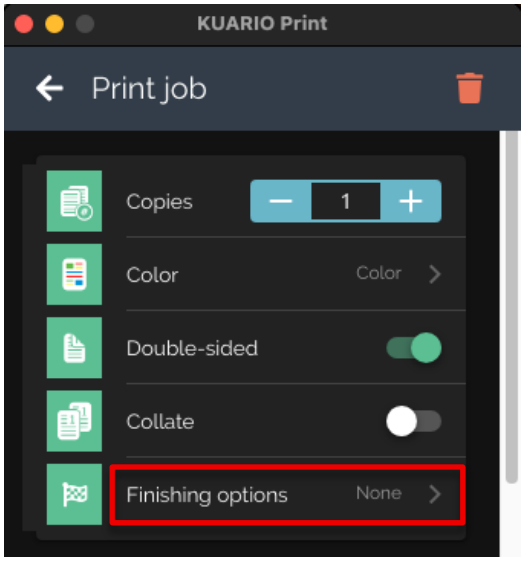
Using the application (macOS)

Printing is now possible by dragging in a supported document format or by choosing the KUARIO-Print printer in the Print dialogue within an application (⌘+P).



Default finishing options are available in the Print dialogue. The KUARIO Print application offers Color selection, Double-sided printing, Collate and Stapling options. Simply click the arrow on the right side of the document to access these options.

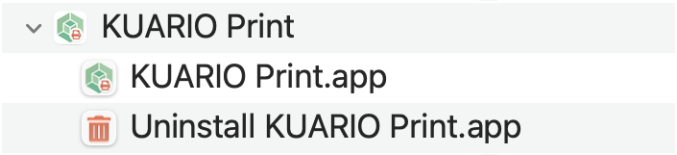




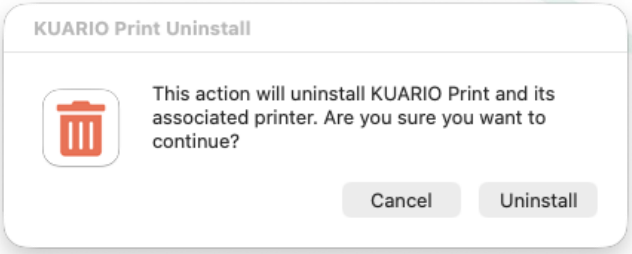
Uninstalling the macOS application

The macOS version of KUARIO Print also contains an uninstaller app, which will completely remove the application.

Click the '**Uninstall KUARIO Print.app**' application:



Click 'Uninstall':



Collecting the printjob(s) on the MFP

After the document(s) have been printed, go to a KUARIO-enabled MFP.

Login on the KUARIO MFP with QR or username and password.

The job is available in the print list and ready to print.

Troubleshooting

1. Installation Troubleshooting

If the Print Driver will not install.

- **Ensure you have local Administrator permissions (Windows) or Superuser/Root access (Linux/macOS)**. Without local administrator permission, the system will not be able to install the printer.
- **Check if a firewall is blocking the installation process**. Some firewall software will prevent certain scripts from running or ports to open.
    - **Check**: When turning the firewall off temporarily, if the printer installs
    - **If fail**: also check virus scanner software and turn off temporarily

2. Print job Troubleshooting

If the Document is not visible on the MFP list after printing.

- **Verify that the KUARIO account used to sign into the desktop application matches the account on your mobile app/MFP login.** If there is a mismatch between accounts, the printjob will not be shown on the MFP

- **Ensure the document was successfully uploaded**. You should see a confirmation message saying "your document has been sent to print!" in the app.

If Finishing options (stapling/punching) are greyed out or unavailable.

- **Finishing options vary depending on the specific hardware configuration of the MFP you are using**. Check if the physical device supports the selected feature.

When you receive 'Unsupported File Format error'.

- **Confirm the file is one of the supported types**: Supported file types are: PDF, MS Office (Word, Excel, PowerPoint), Image (JPEG, PNG, BMP), TXT, or RTF.